

Date: 02/02/2019

Ref: MLRIT/R&D/RAC/2019-20/1

**Research Advisory Committee**

MLR Institute of Technology has constituted a Research Advisory Committee (CEC) on 2<sup>nd</sup> February 2019, to serve as a forum to discuss issues in the direction of development of the research potential and capability and to support in promoting and coordinating research work as well as supports faculty and students to initiate research at MLR Institute of Technology. The committee will come into effect immediately and will be in function until June 2021.

**Members of the Committee**

S No	Member Name	Designation	Position in the Committee
1.	Dr. K. Srinivas Rao	Principal, MLR Institute of Technology	Chairperson
2.	Dr. C.Sharada	Principal Scientist ,ICAR Hyderabad	Member
3.	Dr.Venkatesam	HOD CSE, NIT Trichy	Member
4.	Dr. P .Deepa Lakshmi	Dean School of Computing ,Kalasalingam Academy Research of Education	Member
5.	Dr. M Margatha Rajan	Associate Professor ,VIT Bhopal	Member
6.	Dr Partha Sharathi Mallick	Senior Professor and Director, RAAC, VIT University	Member
7.	Dr. D Vasumathi	Professor & Head Department of CSE , JNTUHCEH	Member
8.	Dr. A S Rao	Director, Center for Project Mobilization and Globalisation ,VNR Vignana Jyothi Institute of Engineering and Technology, Hyderabad.	Member
9.	Dr. T.Arun Kumar	Dean R&D, MLR Institute of Technology	Member

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1. A.O / Office File 2. Dean 3. Notice Boards



Date: 04/02/2019

Ref: MLRIT/R&D/RAC Committee/2019-20/2

Minutes of the Research Advisory Committee meeting held on 4<sup>th</sup> Feb 2019

The meeting held on 04.02.2019. Tuesday at 12.30 P.M at SR -201Lab, a meeting has been conducted to discuss the following outcomes

1. New Research Advisory Committee Members
2. Awareness on R&D Ethics and Policies.
3. Promotion of R&D Activities

Members Present:

S No	Member Name	Designation	Position in the Committee
1.	Dr. K. Srinivas Rao	Principal, MLR Institute of Technology	Chairperson
2.	Dr. C.Sharada	Principal Scientist ,ICAR Hyderabad	Member
3.	Dr.Venkatesam	HOD CSE, NIT Trichy	Member
4.	Dr. P .Deepa Lakshmi	Dean School of Computing ,Kalasalingam Academy Research of Education	Member
5.	Dr. M Margatha Rajan	Associate Professor ,VIT Bhopal	Member
6.	Dr Partha Sharathi Mallick	Senior Professor and Director, RAAC, VIT University	Member
7.	Dr. D Vasumathi	Professor & Head Department of CSE , JNTUHCEH	Member
8.	Dr. A S Rao	Director, Center for Project Mobilization and Globalisation ,VNR Vignana Jyothi Institute of Engineering and Technology, Hyderabad.	Member
9.	Dr. T.Arun Kumar	Dean R&D, MLR Institute of Technology	Member

The following important points were discussed during the meeting:

1. Dr K Srinivas Rao welcomed the R&D Committee members during his welcome note. The committee members were all present.

  
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2. Dean R&D indicated that the suggested incentive program is meant to inspire our college's professors to do quality research, consultation, and other research-related activities.
3. As a faculty member, you should be encouraged to devote more time to research activities than to teaching so that you might publish in high-impact international publications and continue to write books and monographs for high-quality international and domestic publishers.
4. The meeting was adjourned by voice vote in appreciation of all those present.

Prepared by:

  
Dr. T. Arun Kumar

Approved by:

Dr. K. Srinivas Rao,

Chairperson.

  
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Date: 01/07/2020

Circular No: MLRIT/R&D/Ethics-Committee/2020-21/1

## Reconstituted Code of Ethics Committee

This is to inform all faculty, students and staff that the Code of Ethics Committee (CEC) for the AY 20-21 would include the faculty members mentioned in the table below. The responsibilities of CEC include 1. Create awareness about research ethical issues to faculty and students 2. Review research documents for ethical issues and 3. Promote ethical research on ethical grounds. The CEC committee comes into effect immediately.

### Members of the Committee

S No	Member Name	Designation	Role
1.	Dr. K. Srinivas Rao	Principal	Chairperson
2.	Dr. T. Arun Kumar	R&D In charge, MLR Institute of Technology	Member
3.	Prof. N. Chandrasekhar Reddy	HOD CSE, MLR Institute of Technology	Member
4.	Dr. MSN Guptha	HOD AERO, MLR Institute of Technology	Member
5.	Dr. SVS Prasad	HOD ECE, MLR Institute of Technology	Member
6.	Prof. M. Venkateshwar Reddy	HOD MECH, MLR Institute of Technology	Member
7.	Dr.G.Kiran Kumar	HOD IT, MLR Institute of Technology	Member
8.	Dr. V Radhika Devi	HOD S&H, MLR Institute of Technology	Member

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1.AO/Office File 2.Dean 3.Notice Boards



Ref: MLRIT/R&D/Ethics Committee/2020/2

Date: 02/07/2020

Minutes of the COE meeting held on 2<sup>nd</sup> July 2020

With reference to circular MLRIT/R&D/Ethics-Committee/2020-21/1, a meeting has been convened to discuss the following agenda:

1. New Ethics Committee Members
2. R&D research ethics awareness programme
3. Review of ethical concerns in research projects / publications
4. Promotion of R&D activities in ethical ground

Meeting Schedule:

Date: 02.07.2020. Day: Friday Time: 2.30 P.M Venue: SR -201

Members present:

S No	Member Name	Designation	Role
1.	Dr. K. Srinivas Rao	Principal, MLR Institute of Technology	Chairperson
2.	Dr. T. Arun Kumar	R&D Incharge, MLR Institute of Technology	Member
3.	Prof. N. Chandrashekar Reddy	HOD CSE, MLR Institute of Technology	Member
4.	Dr. MSN Guptha	HOD AERO, MLR Institute of Technology	Member
5.	Dr. SVS Prasad	HOD ECE, MLR Institute of Technology	Member
6.	Prof. M. Venkateshwar Reddy	HOD MECH, MLR Institute of Technology	Member
7.	Dr. G.Kiran Kumar	HOD IT, MLR Institute of Technology	Member
8.	Dr. V Radhika Devi	HOD S&H, MLR Institute of Technology	Member

  
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Minutes:

1. Ethics committee members were introduced by committee chairperson.
2. Dr. T. Arun kumar discussed about creating awareness about research ethics every semester. The same was decided to host one research ethics program per semester. Department coordinators were directed to arrange the same under the guidance of Dr. T. Arun kumar.
3. There were no major ethical concerns either in publication / patent / research projects except for similarity issues. All research project proposals / project reports/ articles must not exceed similarity like project proposals, articles – 10% and project reports – 20%.
4. It was confirmed to make similarity report mandatory before final review as per earlier discussions. Project In-charges were directed to check similarity for articles –and project reports. R&D In-charge was directed to check similarity for research proposals.
5. Every department head and R&D coordinators were asked to check ethical concerns of R&D activities conducted in department.

Prepared by:

  
Dr. T. Arun Kumar

Approved by:

Dr. K. Srinivas Rao,

Chairperson.

  
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