

**Copy of Letters
Indicating Financial
Assistance to Faculty**

CIRCULAR

Date: 25/03/2023

Sub: “Revision of Incentives for Research Publications and Citations” – Reg.

The incentives for research publications in Journal – Article (Direct publication in Journal), Conference Paper, Book, Book Chapter and Citation are revised as follows:

(I) Journal – Article

| Category | Incentives | |
|---|------------------------|----------------|
| Journal – Article (Indexed in WOS – SCIE and SCOPUS) | | |
| Q1 | 1 st Author | Rs. 1,00,000/- |
| | 2 nd Author | Rs. 50,000/- |
| | Any other order | Rs. 30,000/- |
| Q2 | 1 st Author | Rs. 65,000/- |
| | 2 nd Author | Rs. 40,000/- |
| | Any other order | Rs. 25,000/- |
| Q3 | 1 st Author | Rs. 50,000/- |
| | 2 nd Author | Rs. 30,000/- |
| | Any other order | Rs. 20,000/- |
| Q4 | 1 st Author | Rs. 30,000/- |
| | 2 nd Author | Rs. 20,000/- |
| | Any other order | Rs. 15,000/- |
| Journal – Article (Indexed in WOS – ESCI and SCOPUS) | | |
| Article | 1 st Author | Rs. 17,000/- |
| | Any other order | Rs. 10,000/- |
| Journal – Article (Indexed in SCOPUS) | | |
| Article | 1 st Author | Rs. 15,000/- |
| | Any other order | Rs. 8,000/- |

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(II) Conference Paper

| Category | Incentives | |
|--|------------------------|--------------|
| Conference Paper (Indexed in WOS and SCOPUS) (Ex: IEEE) | | |
| Conference Paper | 1 st Author | Rs. 10,000/- |
| | Any other order | Rs. 6,000/- |
| Conference Paper (Indexed in SCOPUS) | | |
| Conference Paper | 1 st Author | Rs. 8,000/- |
| | Any other order | Rs. 5,000/- |

(III) Book and Book Chapter

| Category | Incentives | |
|---|--|--------------|
| Book | | |
| Full Book (with MLRIT Affiliation) | International Reputed Publisher (Ex: McGraw Hill) | Rs. 15,000/- |
| | National Publisher | Rs. 10,000/- |
| Book Chapter (Indexed in SCOPUS) | | |
| Book Chapter | 1 st Author | Rs. 8,000/- |
| | Any other order | Rs. 5,000/- |

(IV) Citation

| Category | Incentives |
|---|-------------------|
| MLRIT affiliated paper cited by the External Author in their | |
| SCIE paper | Rs. 1000/citation |
| ESCI paper | Rs. 500/citation |
| SCOPUS paper | Rs. 300/citation |
| Conference paper indexed in SCOPUS | Rs. 200/citation |
| <i>In-house citation will not be considered for incentives</i> | |
| <i>Only One MLRIT author per paper is eligible to claim incentive</i> | |


 25/3/2023

(V) Intellectual Property Rights (IPRs) – Utility Patent, Industrial Design, Copyright, etc.,

The faculty members are advised to file IPRs through our MLRIT – Intellectual Property Facilitation Centre (IPFC). The prior approval from IPFC is required if the faculty members are filing through outside party. The government registration fee for filing IPRs will be paid by the institute only if the applicant name is MLR Institute of Technology.

Note:

1. The scheme is applicable for the papers which are indexed in SCOPUS on or after 01/01/2023.
2. The incentives for research publications will be processed only after indexed in SCOPUS database under the account of MLR Institute of Technology.
3. The incentives will not be given separately for faculty members for filing IPRs.
4. The incentives for citation will be processed in June and December of every year (Duration: January – June and July - December).


25/13/2023
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Copy to: All HODs and IQAC

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1. A.O. / Office File

2. Deans

CIRCULAR

Date: 15.03.2018

Research Incentive Scheme - 2018

Objective:

The primary objective of the proposed incentive scheme is to motivate the faculty members of our college to undertake quality research, consultancy and other research related activities.

Scope of the Scheme:

This scheme covers all faculty members of all Departments of the MLR Institute of Technology. The scope of the scheme envisages in particular,

- to motivate faculty members to concentrate on research related activities in addition to the teaching so as to publish articles in reputed refereed international journals with impact factor.
- to pursue efforts to write books, monographs for publication by International and National publishers of repute.
- to evince interest among the members of faculty so that they take efforts to establish collaborative research projects with their counterparts in reputed Indian/Foreign Universities.
- to encourage the faculty to submit project proposals and secure funded research projects from various funding agencies in India and Abroad.
- to undertake consultancy projects sponsored by both the Government and Private Industrial and other organizations.
- to encourage creativity in the minds of faculty, so that they make original contributions by way of products, concepts etc. and obtain patents.

Details of the Scheme:

| S No | Type of Publications | Incentive | Conditions |
|------|---|---|---|
| 1 | <p>Scopus / Web of Science Indexed</p> <p><u>(A). Paid Journal</u></p> <p>(i) Scopus/WOS indexed journals other than IEEE, Elsevier, Springer.</p> <p>(ii) Scopus/WOS Indexed (IEEE, Springer, Elsevier) Journals.</p> <p><u>(B). Free Journal</u></p> <p>i. Scopus/WOS indexed journals other than IEEE, Elsevier, Springer.</p> <p>ii. SCI / SCI-Expanded Journals (Eg: IEEE, Springer, Elsevier, etc)</p> | <p>Scopus / Web of Science Indexed</p> <p><u>(A). Paid Journal</u></p> <p>i. Maximum of Rs. 10,000/- will be reimbursed.</p> <p>ii. Maximum of Rs. 25,000/- will be reimbursed.</p> <p><u>(B). Free Journal</u></p> <p>i. Rs. 12,000/- will be given as Incentive.</p> <p>ii. Rs. 30,000/- will be given as Incentive.</p> | <p>Condition 1 - One paper per author in the same paid journal only.</p> <p>Condition 2 -</p> <p>2.1 - The amount will be reimbursed for 1st and 2nd paper with any impact factor.</p> <p>2.2 - The amount will be reimbursed for 3rd to nth paper if and only if the impact factor is greater than or equal to 0.2 as per scopus database.</p> <p>- There is no limitation of incentive for free</p> |

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| | | journals. |
| 2 | Scopus Indexed Conference (only for 1 st author – MLR Institute of Technology Faculty) | <ul style="list-style-type: none"> i. 100% fees reimbursement for conferences in India conducted by IITs, IIITs, NITs, IISc, BITS. Further, 2nd Class Sleeper fare (to and fro) and Rs. 1000/- DA per day for 3 days (maximum) will also be paid. ii. For other conferences, only 50% of fees reimbursement will be given. iii. Students will be compulsorily associated for conference papers. 50% of the total registration fees shall be paid by the students. |
| 3 | Citations In order to increase the citation index of the faculty, it is decided to give incentive to faculty members as per following conditions. | <ul style="list-style-type: none"> i. The incentive for citations is applicable to ONLY Scopus / Web of Science Indexed Journals. ii. If any faculty cites the research work of the faculty member (s) (irrespective of the dept.) of our college in his/ her paper, then an amount of Rs.1000/- per citation will be given. iii. The maximum no. of citations can be 2 per paper (MLRIT faculty only). iv. Also if faculty from other college(s) cites MLRIT faculty paper, an incentive of Rs.1000/- per citation will be given to MLRIT cited faculty member. |
| 4 | PhD Guideship | <ul style="list-style-type: none"> i. All the PhD holders should become PhD Guides for the scholars. ii. Incentive of Rs 25,000/- will be given to the PhD guides. The incentive will be given only when the PhD guide shows the PhD Guideship letter given by the university and one research paper should have been published by the scholar and guide name in a Scopus / Web of Science Indexed Journal. The PhD guides should write the MLR Institute of Technology affiliation in the paper. iii. On Duty (ODs) will be given to the PhD guides to attend the Research Review Meetings of the scholars. iv. The scholars can utilize the facilities in the college. v. The papers published by the PhD guides with the scholars will not be counted for their Variable Pay / any other incentive. |
| 5 | PhD Registration | <ul style="list-style-type: none"> i. All the faculty members are encouraged to register for PhD in good universities (UGC Approved). ii. Faculty registered for Ph.D programme can avail 6 days on-duty during non-class work period for carrying out their research work. During this period, the faculty can be exempted from vigilance and other duties. Recommendation from the HOD is mandatory for the faculty member who wants to avail OD. iii. The college will provide soft loan (maximum of Rs. 50,000/-) to the faculty members to mitigate their financial needs for PhD programme such as fees, research work etc. Once availed, the soft loan will be recovered in 5/10 instalments (faculty may choose any one option) from the next month itself. This is applicable only for faculty members who have completed 1 year of service (from DOJ) at MLR Institute of Technology. |
| 6 | Research Grants | Faculty members are encouraged to submit research proposals for research grants from funding agencies (India/Abroad). |
| 7 | Patents | Faculty members and students are encouraged to obtain/apply for Patents for their original contribution in the form of product or innovation from International and National |

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| | | | agencies. The institute will bear all the processing charges. Also, The incentives will be given as follows, i. US Patent – Rs. 25,000/-. ii. Indian Patent – Rs. 10,000/-. | |
| 8 | Publication of Text Books | | Faculty members who have taken efforts to write and publish books/Monographs are entitled to avail the incentive as follows, i. Full Book – International Publisher (McGraw Hill, Prentice Hall, Oxford University Press or other internationally reputed publishers) – Rs. 15,000/-. ii. Full Book – National Publisher with ISBN/ISSN number – Rs. 10,000/-. iii. Contribution of chapters (International Publisher) – Rs. 7,500/- iv. Monographs – International Publisher – Rs. 5,000/-. | |
| 9 | Research Collaboration Incentive | | - All the faculty members are encouraged to do collaborative research with Govt./Private institutions. Incentives will be given to the faculty members for carrying out collaborative research. The outcome should be a Scopus indexed publication. - The incentives for this scheme are mentioned below, | |
| | S No | Type of publication | Institution | Remarks |
| | 1 | Journal | Government | Reimbursement of Rs.6,000/- will be given to the faculty member *. |
| | | | Private | Reimbursement of Rs.4,000/- will be given to the faculty member*. |
| | 2 | Conference | Government/Private | Reimbursement of Rs.2,000/- will be given to the faculty member*. |
| | | <ul style="list-style-type: none"> - A faculty member of this institute should be in the authors list (irrespective of author number/position) of the research paper. The faculty member can apply for the above mentioned incentive once the published paper is indexed in Scopus database. This is applicable for all Govt./Private Institutions/Industries. In this scheme, incentive cannot be given for IARE, Vardhaman and St Martin Engineering College faculty publications. - * The faculty member of MLR Institute of Technology publishing the research paper can have the co-authors from the same institute, Institute of Aeronautical Engineering, Vardhaman College of Engineering and St Martin Engineering College only. The faculty list of these 3 colleges has been circulated to all faculties. The faculty will not be eligible to apply for reimbursement if there are co-authors from other private engineering institutions of Telangana and Andhra Pradesh. | | |
| 10 | Research Mentoring Scheme | | | |
| | Incentives will be given to the Mentors / Mentees based on the following points: | | | |
| | Publication | Points | Remarks | |
| | SCI Journals | 8 | <ul style="list-style-type: none"> - Reimbursement will be given to the faculty. - No student will be involved as authors. | |
| | Scopus/Thomson Reuters Indexed Journal Paper (Free) | 6 | <ul style="list-style-type: none"> - Reimbursement will be given to the faculty. - No student will be involved as authors. | |
| | Scopus/Thomson Reuters Indexed Journal Paper (Paid) | 4 | <ul style="list-style-type: none"> - Reimbursement will be given to the faculty. - No student will be involved as authors. | |
| | Scopus Indexed Conference Paper | 2 | <ul style="list-style-type: none"> - 50% of the conference registration fee will be reimbursed for faculty only. - Faculty and students can be involved as authors. - Students will be compulsorily associated for conference papers. 50% of the total registration fees could be paid by the students. | |

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Research Mentoring Scheme (RMS)

| S No | No of points | Condition |
|------|-----------------|---|
| 1 | Equal to 50 | Journal/Conference – the paper can be with any impact factor (paid / free). Further, 50 points will include a minimum of 3 papers published in Free Journals in any order. Out of first 50 points, 8 points can be claimed for conference papers. |
| 2 | Greater than 50 | After 50 points, in every set of three papers, minimum one paper must be in free journal and other two could be in paid journals. |

Note:

- An incentive of Rs 5,000/- will be given for each point.
- Mentors need to specify two to three areas of research in which they need to guide their mentees. Out of first 50 points, 30 points should have papers belonging to those specified areas of research. Another 20 points of papers could be in any area.
- Distribution of RMS incentive amount will be in the ratio of 20:20:60 (Professional membership/activities: Mentor incentive: Mentee incentive).
- The mentor and his team cannot publish more than 3 papers in the same journal.
- If any journal is found to be of substandard quality by the Review Committee, that journal will be withdrawn for any incentive schemes viz. variable pay, reimbursement and RMS.
- The papers will not be ordered according to the date of publication for the purpose of calculation of points.
- This scheme is applicable from 1st January 2018 to 31st December 2018. To score your points, your published papers should be indexed in Scopus by the said date.
- The minimum points to be achieved by each mentor should be 50. It is mandatory for all the mentors and their team mentees to achieve the minimum target. The incentive will not be given to those who do not achieve the minimum of 50 points target. There is no maximum limit for publishing papers.
- Mentors are allowed to take authorship (first author) in only 20% of the total target specified.
- Inter disciplinary research can be done among the faculty members. Collaborative research can be done with other reputed Collaborators.
- Each Mentor can have a minimum of 5 and maximum of 15 members in a team (Mentee). It is mandatory for all the mentors and mentees to publish papers. The selection of mentees is based on their research areas and /or his interest. Further, the team must be balanced having equal distribution of PhDs/Professors/Asso. Prof./Asst. Prof. if possible.

11 Support for Antiplagiarism for PG Thesis and Research Papers.

- All the authors are requested to check the plagiarism of their papers before submission to Journal or conference.
- Before submission of paper, the author should check for the similarity index of his/her paper. The plagiarism should be less than 20% only. If it is more than the said percentage, the authors should re-work on the paper and see that the percentage is between the above mentioned ranges. Once the value is met, the department co-ordinator and the mentor will sign on the hardcopy of the plagiarism report (i.e. generated before submission of the paper). That report has to be submitted during the time of reimbursement along with other files.
 - Co-Ordinators for checking the Plagiarism have been nominated for each department. The coordinator should maintain a separate register/note book and should make entries. The coordinator should not delete the papers that are been checked from the Turnitin database. It is the responsibility of the department coordinator to check the plagiarism and make entry in the register. Further, the co-ordinator will not change the settings of the software.
 - If the research papers are found to be Plagiarized, then the authors are entitled to return the reimbursement amount to the institute (if claimed) and the following paper shall not be included in the RMS/variable pay etc.
 - The authors shall attach the plagiarism copy duly signed by the department coordinator (showing the similarity index value) during the time of reimbursement.

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| - The mentor will loose the mentorship amount if at any time plagiarism is found more than the specified value of 20%. |
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All the faculty members are encouraged to publish papers in good impact factor journals. As you all know, apart from the number of publications (count), even Citations, Impact Factor are also important. There should be visibility of your paper, and then only the researchers will be able to read your complete paper and then cite your paper in their references. Then you get a citation to your paper. Kindly do some research collaboration with reputed universities (India/Abroad) and publish papers. These changes come into effect from 01-01-2018.

All the authors are advised to write the college affiliation in the research papers as mentioned below,

- o Department of Aeronautical Engineering, MLR Institute of Technology, Hyderabad - 500043, India.
- o Department of Computer Science and Engineering, MLR Institute of Technology, Hyderabad - 500043, India.
- o Department of Electronics and Communication Engineering, MLR Institute of Technology, Hyderabad - 500043, India.
- o Department of Information Technology, MLR Institute of Technology, Hyderabad - 500043, India.
- o Department of Mechanical Engineering, MLR Institute of Technology, Hyderabad - 500043, India.
- o Department of MBA, MLR Institute of Technology, Hyderabad - 500043, India.
- o Department of Science & Humanities, MLR Institute of Technology, Hyderabad - 500043, India.

The faculty member can apply for reimbursement only when the paper is published. The following below details (Scopus Journal & Scopus Conference, Web of Science) has to be submitted to the college at the time of reimbursement (Paper acceptance mail, Copyright transfer form, Hard copy of the published paper, Plagiarism report, Proof for amount paid (Bank transfer/DD/Cheque Xerox copy)).

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Dean (R&D)

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1. Office File / S.A.O

2. Dean

3. Concerned faculty

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Date: 16.12.2017

[Sub: Research Mentoring Scheme (RMS) – Reg.]

The Research Mentors are directed to submit the RMS Details of their group on or before 27th December 2017 as per the formats given. The Instructions regarding the RMS are mentioned below:
Incentives will be given to the Mentors based on the following points:

Table 1: Points for each Publication_Table

| Publication | Points |
|---|--------|
| Scopus Indexed Journal Paper (Free / Paid) | 5 |
| Scopus Indexed Conference Paper | 2 |
| Thomson Reuters/WOS Journal Indexed Paper (Free / Paid) | 2 |

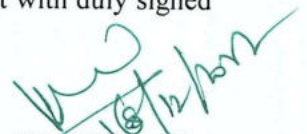
Table 2: RMS Scheme

| S No | No of points | Condition |
|------|-----------------|---|
| 1 | Equal to 50 | Journal/Conference – the paper can be with any impact factor (paid / free). |
| 2 | Greater than 50 | - For every 15 points, 10 points will be paid journals (any impact factor) and 5 points must be SCI (expanded)/Scopus or WOS indexed free journals, Scopus Conference papers indexed in scopus. |

Note:

- An incentive of Rs 5,000/- will be given for each point.
- This scheme is applicable from 20th December 2016 to 25th December 2017. To score your points, your published papers should be indexed in Scopus by the said date. ***The mentors and the mentees are eligible to apply for RMS only if the papers are submitted to journals after 20th December 2016 only.***
- The minimum points to be achieved by each mentor should be 50. The incentive will not be given to those who do not achieve the minimum of 50 points target.
- Mentors are allowed to take authorship (first author) in only 20% of the total target specified. The mentors can be the last author in the remaining papers (80%).
- Out of 100%, the percentage ratio for Scopus indexed (free, paid) journal to the Scopus indexed conference / Thomson Reuters Journal Papers is 60:40.

All the Research Mentors are directed to submit their files (Hardcopy) as per the format with duly signed by Research Mentors on or before 27th December 2017 to Dr Karthik R.


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1. A.O / Office File 2. Dean 3. Notice Boards

CIRCULAR

Date: 15.03.2018

[Sub: Research Incentive Scheme – 2018]

Research Incentives Scheme 2018 (circular) is enclosed for implementation by all the faculty members. The effective date of this scheme (RMS) is from 1-1-2018 to 31-12-2018. Further, the proforma for nomination of mentors and mentees is enclosed in Annexure 1. All the nominated mentors are required to complete the proforma along with their selected mentees and submit to the Principal on or before 19th March 2018 (Monday).

The new reimbursement and incentive forms are attached as annexures.

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15/3/2018
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Copy to: All HODs for N.A.

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1. Office File / S.A.O

2. Dean

3. Concerned faculty

Centre for Research & Development
Nomination of Mentors & Mentees

| Department | | | |
|----------------------|--------------------------------|---------------|-----------|
| Mentor Name | | | |
| Mentor Research Area | 1 | | |
| | 2 | | |
| | 3 | | |
| | 4 | | |
| | 5 | | |
| Target Points | 50 | | |
| S No. | Faculty Member names (Mentees) | Research area | Signature |
| 1 | | | |
| 2 | | | |
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SIGNATURE

MENTOR

DEAN (R&D)

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Date: 31.07.2017

Sub: Research Incentives – Reg.

It is been decided to give the research incentives for the faculty members. The details are given below:

A. Reimbursement of publication of papers in Paid Journals:

Condition 1:- One paper per author in the same paid journal only (as per previous research incentive circular Dt: 26-05-2017).

Condition 2:- As per the table given below (applicable for journal publications only),

Table I: Reimbursement of papers

| No of Papers | Impact Factor (IF) | Remarks |
|---|---|-------------------------------|
| 1 st and 2 nd Paper | Any impact factor | The amount will be reimbursed |
| 3 rd to n th Paper | Impact factor greater than or equal to 0.2. | The amount will be reimbursed |

* The Journal's list (Scopus/WOS) is been communicated to all of you. Kindly check the impact factor for the journal given in the list provided earlier.

B. Research Collaboration Incentive:

All the faculty members are encouraged to do collaborative research with Govt./ Private Institutions. Incentives will be given to the faculty members for carrying out collaborative research. The outcome should be a Scopus indexed publication. The incentives for this scheme are as follows,

| S. No | Type of publication | Institution | Remarks |
|-------|---------------------|--------------------|---|
| 1 | Journal | Government | Reimbursement of Rs. 6,000/- will be given to the faculty member *. |
| | | Private | Reimbursement of Rs. 4,000/- will be given to the faculty member *. |
| 2 | Conference | Government/Private | Reimbursement of Rs. 2,000/- will be given to the faculty member *. |

* A faculty member of this institute should be in the authors list (irrespective of author number/position) of the research paper. The faculty member can apply for the above mentioned incentive once the published paper is indexed in Scopus database. This is applicable for all Govt./Private Institutions/Industries. In this scheme, incentive cannot be given for IARE and Vardhaman College faculty publications.

* The faculty member of MLR Institute of Technology publishing the research paper can have the co-authors from the same institute, Institute of Aeronautical Engineering and Vardhaman College of Engineering Institutes only. The faculty list of these 2 colleges has been circulated to

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all faculties. The faculty will not be eligible to apply for reimbursement if there are co-authors from other private engineering institutions of Telangana and Andhra Pradesh.

C. Research Mentoring Scheme – Updated

Incentives will be given to the Mentors based on the following points:

| Publication | Points | Remarks |
|---|--------|---|
| Scopus Indexed Journal Paper (Free / Paid) ** | 5 | <ul style="list-style-type: none"> - Reimbursement will be given to the faculty as per the previous research incentives circular dated 26-05-2017. - Faculty and students * can be involved as authors. |
| Scopus Indexed Conference Paper ** | 2 | <ul style="list-style-type: none"> - 50% of the conference registration fee will be reimbursed for faculty only. - Faculty and students * can be involved as authors. |
| Thomson Reuters Journal Paper ** | 2 | <ul style="list-style-type: none"> - Reimbursement will be given only to faculty as per the previous research incentives circular. - Faculty and students * can be involved as authors. |

* (i) Fees paid by the students for Journals / Conferences will not be reimbursed. (ii) Faculty will not claim for the reimbursement if the fee is paid by the student. (iii) If the student has paid the fees, then his/her name will appear as the 1st Author in the research papers.

** All the faculty members should give the authorship/credit to students only in those papers where the actual research work is mainly done by the students. The guide should be the last author. Kindly encourage the students to publish papers in Scopus indexed journals or atleast Scopus indexed conference. Students expect their names to be there in the publication. This will be one of the parameter for the students who wish to pursue higher studies.

Table II: RMS Scheme

| S No | No of points | Condition |
|------|-----------------|---|
| 1 | Equal to 50 | Journal/Conference – the paper can be with any impact factor (paid / free). |
| 2 | Greater than 50 | - For every 15 points, 10 points will be paid journals (any impact factor) and 5 points must be Science Citation Index (SCI)-expanded/Scopus or ISI indexed free journals. |

Note:

- An incentive of Rs 5,000/- will be given for each point.
- This scheme is applicable from 20th December 2016 to 31st December 2017. To score your points, your published papers should be indexed in Scopus by the said date. The final calculation of RMS points achieved by each mentor will be announced on 2nd January 2018. **The mentors and the mentees are eligible to apply for RMS only if the papers are submitted to journals after 20th December 2016 only.**
- The minimum points to be achieved by each mentor should be 50. It is mandatory for all the mentors and their team mentees to achieve the minimum target. The incentive will not be given to those who do not achieve the minimum of 50 points target. There is no maximum limit for publishing papers.
- Mentors are allowed to take authorship (first author) in only 20% of the total target specified. The mentors can be the last author in the remaining papers (80%).

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- Out of 100%, the percentage ratio for Scopus indexed (free, paid) journal to the Scopus indexed conference / Thomson Reuters Journal Papers is 60:40.
- Inter disciplinary research can be done among the faculty members. Collaborative research can be done with other reputed Collaborators.
- Each Mentor can have a minimum of 5 members in a team (Mentee). It is mandatory for all the mentors and mentees to publish papers in free journals.

D. Plagiarism Check

- To check the plagiarism, Turnitin software will be procured within next few weeks (by 15th August 2017). All the authors are requested to check the plagiarism of their papers before submission to Journal or conference.
- Before submission of paper, the author should check the plagiarism. The plagiarism should be between 20-30% only. If it is more than the said percentage, the authors should re-work on the paper and see that the percentage is between the above mentioned ranges. Once the value is met, the mentor will sign on the hardcopy of the plagiarism report. That report has to be submitted during the time of reimbursement along with other files.

E. Citations.

It is important to get citations to your published papers (Scopus indexed papers). You may cite your published paper also. But, more weightage is given apart from self-citations.

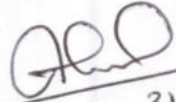
All the faculty members are requested to write the college affiliations properly. Kindly check the spelling (Author names, Department name, College name and address, Email ID etc) before submitting the papers to journals or conferences.

F. Indian Citation Index

All the faculty members are directed to publish papers in Indian Citation Index Papers also. The ICI Journals list has been communicated to all faculty members. Do not submit any papers to Google Scholar indexed journal.

* All the above mentioned points come into effect from 31st July 2017. In case you need any further information, please do write to karthik.r@mlrinstitutions.ac.in

Wish you all the best!!


21/7/17.

R&D Head

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