

**Circular No.:** MLRIT/PRN-OFFICE/CoC/MoM/2022-23/03

**Date:** 13/08/2022

**Ref. No:** MLRIT/PRN-OFFICE/CoC/2022-23/03

**Report on Awareness Program on Professional Competence and Professional Behaviour  
– for Teachers on 12/08/2022.**

**Dean IQAC, V. Radhika Devi** addressed the teaching fraternity regarding the rules and regulations to be followed by the teaching faculty and maintenance of relationship with the co-employees and students on 12/08/2022.

The points discussed in the session are

1. Progress the interests of the teaching profession through accountable ethical practices.
2. Regard themselves as learners and keep in continual professional development.

**The speakers elaborated on following points**

1. Roles and Responsibility and ethics of teachers.
2. Clarity on Dress Code of the teachers.
3. Teacher sets an example of integrity by wearing an ID Card.
4. The Speakers discussed how teachers disposition should be with students and colleagues.
5. Disposition in the Class Room, Department and Support Facilities.
6. Research Ethics.
7. Lifelong association and cooperation with Alumni.
8. Student Mentoring System.
9. Discharge of Duties assigned by the Head of the Department.
10. Regard themselves as learners and keep in continual professional development.

**Annexure:**

1. Circular
2. List of faculty attended

  
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Quthbullapur, Hyderabad-43.  
TELANGANA, INDIA.

Circular No.: MLRIT/PRN-OFFICE/CoC/2022-23/03

DATE: 10/08/2022

## CIRCULAR

### Sub: Session on Code of Conduct – reg.

MLR Institute of Technology has a well-established Code of Conduct for various stake holders. There is a need to reconstruct ourselves periodically, so that value systems of the Institute are justified. In this direction the college proposes to conduct “**Awareness Program on Professional Competence and Professional Behaviour**” to the Teaching Community in the college auditorium on 12/08/2022 at 2.00 PM.



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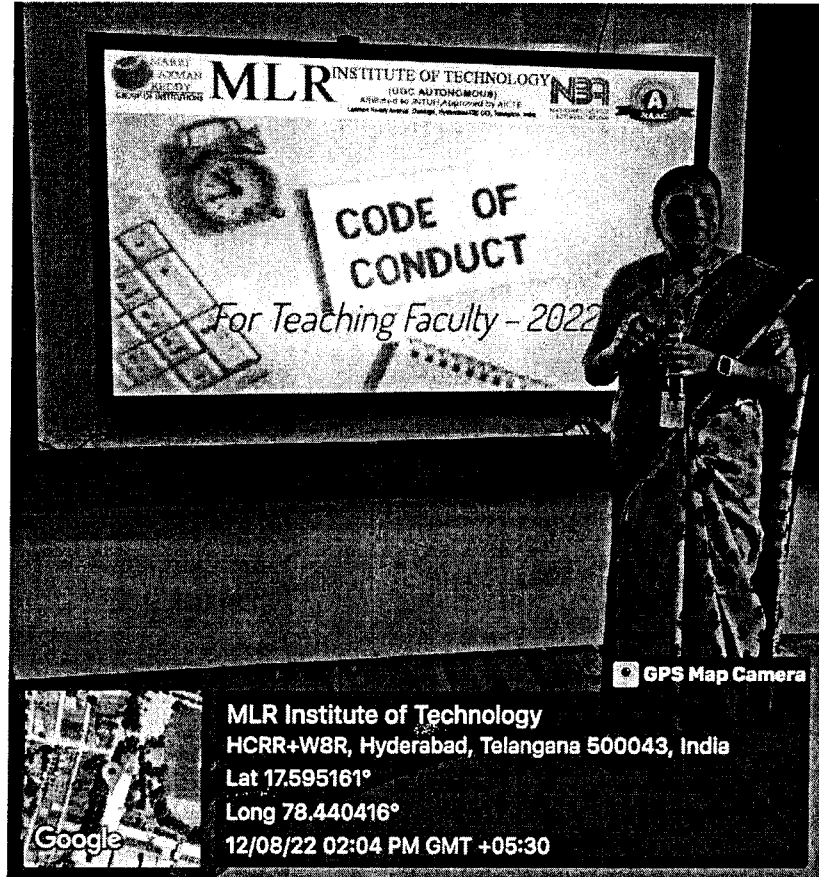
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1. AO/Office File    2. Dean

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Dean IQAC, Dr. V. Radhika Devi addressing the faculty

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**Circular No.:** MLRIT/PRN-OFFICE/CoC/MoM/2022-23/04

**Date:** 15/09/2022

**Ref. No:** MLRIT/PRN-OFFICE/CoC/2022-23/05

## **Report on Awareness Program on Code of Conduct – for Students**

**The Head of ECE Department, Dr. S.V.S. Prasad** addressed the student fraternity regarding the rules and regulations to be followed by the students and maintenance of relationship with the co-students and employees.

The points discussed in the session are

1. Progress the interests of the teaching profession through liable ethical practices.
2. Consider themselves as learners and keep in continual professional development.

**An Elaborate presentation was made covering the below points.**

1. Roles and Responsibilities of students.
2. How appropriate Dress Code creates an impression.
3. Speaker upheld the dignity of ID Card and ID Card is an instrument of integrity.
4. Discipline to be maintained within the campus.
5. Non indulgence in anti-social and illegal activities in the campus.
6. Creditable student participation in NSS events, Sports and Cultural activities.
7. Specific student conduct
  - Except in the meetings of the various College Associations, no student shall address any gathering in the college premises without the special permission of the Principal.

### **Annexure:**

1. Circular
2. Event Photo

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**Circular No.:** MLRIT/PRN-OFFICE/CoC/2022-23/05

**DATE:** 10/09/2022

**CIRCULAR**

**Sub: Session on Code of Conduct – reg.**

As it is apparent that MLR Institute of Technology has a well set Code of Conduct for various team members, there is a need to reconstruct ourselves periodically; so that value systems of the Institute are justified. In this direction the college proposes to conduct “**Awareness Program on Code of Conduct**” to the students in the college auditorium on 13/09/2022 at 1.30 PM



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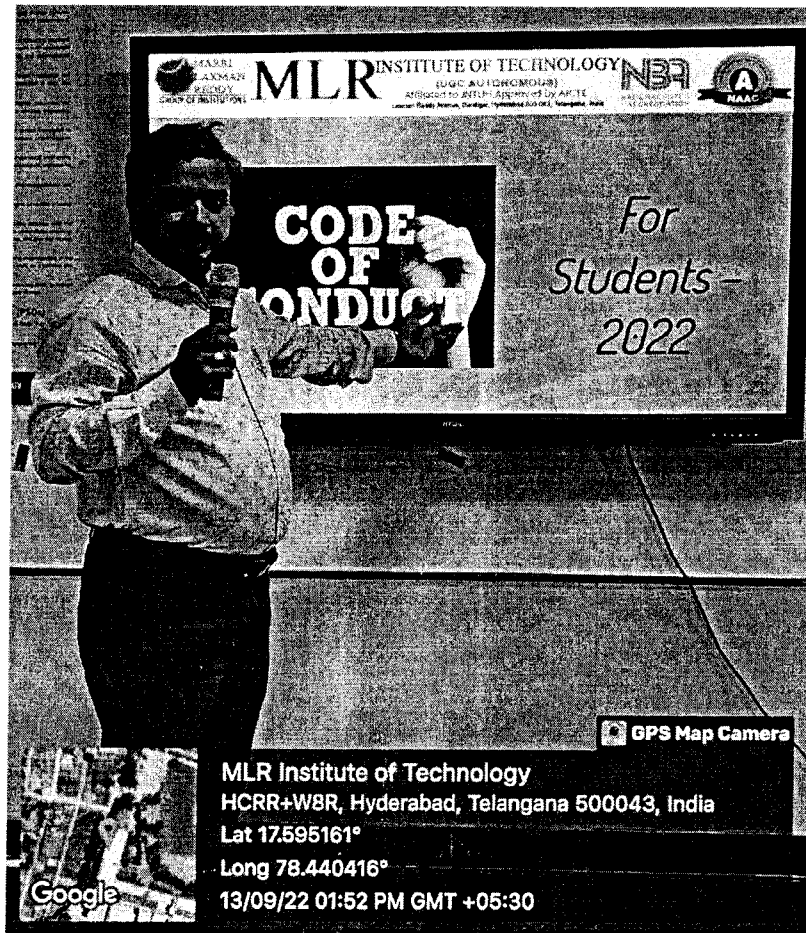
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**Dr. S.V.S. Prasad, Head ECE Department addressing the students**

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**Circular No.:** MLRIT/PRN-OFFICE/CoC/MoM/2022-22/03

**Date:** 18/11/2022

**Ref. No:** MLRIT/PRN-OFFICE/CoC/2022-23/04

## **Report on Awareness Program on Code of Conduct – for Non-Teachers**

The Administrative Officer (AO) has addressed the non-teaching fraternity regarding the rules and regulations to be followed by the non-teaching faculty and maintenance of relationship with the co-employees and students on 17/11/2022.

The points discussed in the session are

1. Progress the interests of the teaching profession through accountable ethical practices.
2. Regard themselves as learners and keep in continual professional development.

**An elaborate presentation is made on the following points:**

1. Roles and Responsibilities of non-teaching staff.
2. Dress Code
3. Id Card
4. Disposition with students and colleagues
5. Disposition in the Department and Support Facilities
6. Non-Teaching staff working hours
7. Clean Labs.
8. Completion of assignment given to them by principal and faculty members
9. Conducting the labs as per schedule time.
10. Surveillance during practicals, so that the equipment/ instrument is not mishandled by the students.
11. Assisting students, staff and others to have information about examinations, courses of the Institution etc., any other duty that may be assigned to them.
12. Maintaining academic buildings, administrative buildings.

**Annexure:**

1. Circular
2. List of Non-Teaching staff attended

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**Circular No.:** MLRIT/PRN-OFFICE/CoC/2022-23/04

**DATE:** 15/11/2022

## CIRCULAR

### Sub: Session on Code of Conduct – reg.

As it is understandable that MLR Institute of Technology has a well-established Code of Conduct for various team members. There is a need to reconstruct ourselves periodically, so that value systems of the Institute are justified. In this direction the college proposes to conduct “**Awareness Program on Code of Conduct**” to the Non-Teaching Faculty in the Seminar Hall on 17/11/2022 at 11.00 AM.

  
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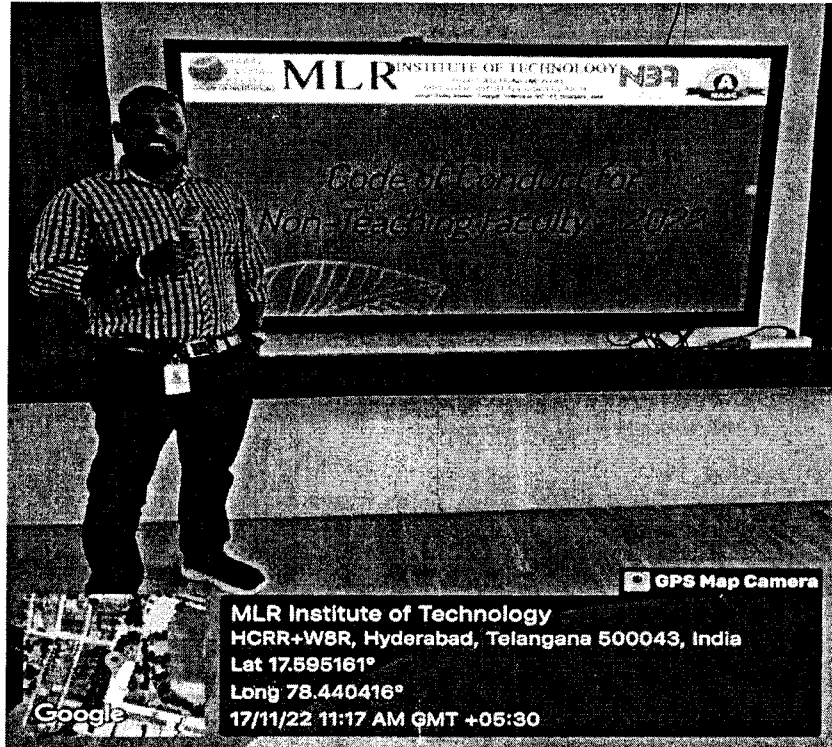
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1. AO/Office File    2. Dean

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Administrative Officer, Ganesh Addressing the Non-Teaching Faculty

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